



# Community Health Coordinator

**Location:** Milwaukee, WI

**Employment Type:** Full-Time

Make a Difference in Public Health & Vision Care!

## About Prevent Blindness Wisconsin

At Prevent Blindness Wisconsin, we believe that everyone deserves the ability to see the world clearly. Since 1958, we've worked to prevent blindness, promote early detection of eye conditions, and ensure lifelong healthy vision for people across Wisconsin. Through statewide vision screenings and public health education, we're building a future where every Wisconsin resident has access to essential vision care at every stage of life.

## Join Our Team!

We're looking for a passionate and organized Community Health Coordinator to help expand our Children's Vision Health Programs. In this role, you will train and certify partners and community volunteers as vision screeners, coordinate vision screenings, provide vision health education, and promote vision health awareness statewide.

## What You'll Do

- Train & Educate – Lead vision screening certification trainings for high school (HOSA) and university partners and community volunteers.
- Support Community Health Programs – Coordinate and implement vision screenings for local schools.
- Build Partnerships – Work with schools, universities, Lions Clubs, and healthcare organizations to expand vision health initiatives.
- Manage Data, Reporting & Fundraising– Track program impact using Salesforce and share success stories. Support grant writing and reporting to help secure funding for programs.
- Public Outreach – Represent Prevent Blindness Wisconsin at conferences and community events, implement vision health workshops and create educational materials.

## Who You Are

- Passionate about public health, vision care, and community engagement.



- Organized & Detail-Oriented – You can manage multiple projects, meet deadlines, and keep things running smoothly.
- **A Strong Communicator** – You enjoy leading trainings, working with diverse groups, and presenting information.
- **Tech-Savvy** – You’re comfortable using Microsoft Office (Word, Excel, PowerPoint, Outlook) and data entry systems (Salesforce experience a plus!).
- **A Team Player** – You thrive in a collaborative environment but can also work independently.
- **Flexible & Committed** – Available for occasional evening and weekend events to support outreach efforts.
- **Education & Experience** – Bachelor's degree in Public Health, Health Education, Social Work, or a related field (preferred). Nonprofit, healthcare, or education experience is a plus!
- **Reliable Transportation** – Valid Wisconsin driver’s license and car insurance required (mileage reimbursed).

## Why You’ll Love Working Here

- **Mission-Driven Work** – Be part of a team dedicated to improving lives through vision health.
- **Competitive Salary** (commensurate with experience).
- **Great Benefits** – Health, dental, and vision coverage.
- **Work-Life Balance** – Paid vacation, sick time, and holidays.
- **Retirement Plan** – We invest in your future.
- **Paid Parking** – No need to worry about downtown parking!

## Ready to Apply?

Send your resume and a letter of interest with the subject line “**Community Health Coordinator**” to Breanna Reckamp at [breanna@pbwi.org](mailto:breanna@pbwi.org).

Join us in making a difference—one vision screening at a time!