



## **Racine County Vision Health Coordinator Position Description**

**Background:** Founded in 1958, Prevent Blindness Wisconsin improves the lives of children, adults, and families through early detection of eye conditions to prevent blindness and preserve sight. On-going vision screening activities and state-wide public health education lead to a lifetime of healthy vision. Our vision is for each Wisconsin resident to have healthy vision at every stage of life.

Prevent Blindness Wisconsin works in Racine County through the Racine Unified School District and 21<sup>st</sup> Century Preparatory School, Burlington Area, Kansasville, Raymond, Union Grove, and Yorkville School Districts to provide free, comprehensive vision screenings to children ages 3-5. These vision screenings identify children with possible vision problems and refer them to further vision care. To ensure children receive the vision care they need, Prevent Blindness Wisconsin has developed follow-up resources and classroom education to be used in Racine County elementary schools.

**Job Title:** Racine County Vision Health Coordinator

**Deadline to Apply:** Monday, October 1, 2018

**Minimum Qualifications:** Strong communication, organizational, interpersonal skills and ability to work independently is required. Experience or stated desire to work with school personnel, and young children from diverse backgrounds. Computer literacy with Microsoft Office and database software. Ability to provide own transportation to school sites is required. Computer with internet connection is required. Background check required.

**Preferred Qualifications:** Experience with community health, bilingual (Spanish), experience working with early childhood children.

**Purpose:** The position provides support services to the other Racine County School Districts through children's vision health education.

**Reports to:** Prevent Blindness Wisconsin Program Director

**Principle Duties:** The Coordinator will deliver *Your Amazing Eyes* 30 minute story time and vision health education for children ages 3-5 in RUSD elementary schools. Specific duties will include:

- Participate in vision screener training and certification provided by Prevent Blindness Wisconsin

- Schedule and present Prevent Blindness Wisconsin's *Your Amazing Eyes* 30-minute story time program to at least 25 classrooms within RUSD during the school year
- Collaborate with school staff to distribute and utilize classroom vision health curriculum
- Meet with Program Director as needed

The Coordinator will deliver children's vision health education in 21<sup>st</sup> Century Preparatory School, Burlington Area, Kansasville, Raymond, Union Grove, and Yorkville School Districts. Specific duties will include:

- Schedule and present Prevent Blindness Wisconsin's *Your Amazing Eyes* 30-minute story time program to at least 25 classrooms during the school year

**Number of position open:** 1

**Hours:** 10-15 hours per week | *Your Amazing Eyes* occur Monday through Thursday between 8:00 a.m. to 3:00 p.m. | Hours Flexible

**Anticipated Starting Date:** October 2018

**Application:** Please submit a cover letter, resume, and three references.

Please send to:

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