Wisconsin Lions Foundation
And
Prevent Blindness Wisconsin

Children’s Vision Screening Project

For a successful project, follow these steps:

1. Your club must be committed to this project by providing financial and human resources.
   a. Identify two co-chairs responsible for ongoing project coordination.
   b. Identify at least five people, who are available for daytime screening programs, to become certified children’s vision screeners.

2. Contact the day cares and preschools in your community.
   Send the enclosed cover letter and information brochure to each day care/preschool director.
   Follow up with a phone call to each director. Ask if she/he would like your club to provide the service. If the director would like more information, direct them to Tami Radwill – Program Director – Prevent Blindness Wisconsin (608) 825-1557.
   Schedule screening dates shortly after the training session. The best way to become proficient vision screeners is to screen as much as possible shortly after training session.

3. Get certified
   a. Contact Tami Radwill – Program Director - Prevent Blindness Wisconsin (608) 825-1557 to schedule a training session for your district.

4. Prepare for screenings.
   At the training the co-chairs will receive a packet of information on how to prepare for a screening, and what is needed at a screening. The packet includes “master copies” of all the forms that need to be copied, and a supply order form for educational brochures.
   Confirmation packets should be sent to the day care/preschool directors.
   Make copies of all of the necessary forms.
   Confirm the location and time of the screenings with the screening team.
5. Start screening.
   a. Screen the 3 to 5 year old children in the day cares and preschools in your community.

   a. Vision screening registration forms should be sent in to Prevent Blindness Wisconsin.